

SRI VIVEKANANDA CENTRAL SCHOOL, PERLA

P.O. PERLA - 671 552 Manjeshwar Tq., Kasaragod Dist.

Ph : 9400525662

(Affiliated to Vivekananda Vidyavardhaka Sangha, Puttur)



Ref:

Date : 22-09-2026

To,

The District Education Officer
Kasaragod

Respected Sir/Madam

Sub: Request for a permission to start a CBSE School from Class 1 to Class 12 and Issuance of Sampoorana (UDISE) code to the school.

In response to the subject cited supra, and the demand of the local people Our management has extended their helping hand to the voice of the public, as per the present requirements for a School and the list provided from your office, we have updated the required documents and enclosed along with this covering letter.

Hence our humble request is to look into our application and to do the needful at the earliest.

Perla

Date 09-09-2026

Enclosures:

Signature

(Sri Vivekananda Central School)

[Signature]
Principal

1. Format of Certificates to be submitted to the DEO
2. School name and address
3. Challan receipt
4. The application for Registration
5. Trust Governing body members of Vivekananda Vidya Vardhaka Sangha (R) Puttur
6. Registration of the society
7. Endorsements
8. Society Rules and regulations
9. Proposed Land details
10. Possession Certificate
11. Location Sketch
12. Building safety Certificate
13. Health and Sanitation Certificates
14. Fire & Safety Certificate
15. Bank statement
16. School Management Committee
17. Staff Details
18. Student details
19. Furniture list
20. Declarations
21. Aadhar and Pan card details of the Secretary
22. Building Plan and Sketch

Received
24/09/26
[Signature]



Form-II**CHECKLIST OF APPLICATION FOR RECOGNITION TO CBSE/ICSE
AFFILIATED SCHOOLS****(G.O.(MS) No.22/2019/G.Edn dated. 01/03/2019)**

File No.

DEO:

SL. No	Particulars	
1	Name and Address of the School:-	Sri. Vivekananda Central School Perla, Manjeshwar Taluk-671552
2	Application form (prescribed in the G.O.(MS)No. 22/2019/G.Edn/dated. 01.03.2019)	Enclosed
3	Appendix III (Prescribed by CBSE)	Followed
4	Visit Report of DEO (with date of visit and specific recommendation)	
	NOC order No. & Date	
	CBSE Affiliation No.	
5	Original Chalan (Details)	Amount:25,000/- Challan No : KL027177669202 627M Date:10-09-2026 ST, Manjeshwar
6	Copy of Trust deed	Yes , Enclosed
7	Financial stability certificate (by bank)	Yes , Enclosed
8	Statement of suitable equipments and educational appliances ⁴ for Mathematics, Science and Social Science and Allied subjects	Yes

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Principal

Sri Vivekananda Central School
Perla

11	Financial stability certificate (by bank)	:	Bank statement enclosed
12	Is it running as per Central and State Acts/norms of the CBSE/ICSE	:	Yes
13	Statement of suitable equipment's and educational appliances for Mathematics, Science and Social Science and Allied subjects	:	Yes
14	Statement of sufficient computer Lab	:	Yes
15	Statement of School Library	:	Getting ready
16	Shall it have spaces and rooms for extracurricular activities.	:	Yes
17	Statement of first-Aid facilities.	:	Certificate enclosed
18	Statement of suitable and sufficient furniture in the class rooms.	:	Enclosed
19	Shall it have playground, adequate facilities and utensils	:	Yes
20	The minimum land area required for recognition of schools by the State Government shall be as prescribed in the CBSE Byelaws 2018	:	Yes, 7892sq. mtrs
21	Shall it have a school management committee as stipulated in the RTE Act 2009	:	Yes, List enclosed
22	Copy of Ownership deed of land	:	Yes, Enclosed
23	Copy of lease deed, if land is leased.	:	Nil
24	Possession Certificate (original) within 6 months	:	Yes, Enclosed
25	Location Sketch & Certificate (Original) within 1 year	:	Yes, Enclosed
26	Building fitness Certificate issued by the Local Self Government Institution for current year (Original)	:	Yes, Enclosed

Pranathidevathar
Principal

Sri Vivekananda Central School
Perla

27	Fire and safety Certificate issued by Fire and Rescue Services (Original) within 1 year	:	Yes, Enclosed
28	Sanitation Certificate issued by Department of Health (Original) within 1 year		Yes, Enclosed
29	Water analysis Report by KWA/State Government approved Institution (Original) within 1 year		Yes, Enclosed
30	Bond in stamp paper worth Rs. 200/-	:	Yes, Enclosed
31	Declaration that no unrecognized class/branches shall be run within the premises of the school or outside, in the same name of the school	:	Nil, New Campus & School
32	Copy of Site Plan and Building Plan		Yes, Enclosed
33	Statement of staff and teachers now working (Name, Post, qualification- general and training, Joining date, Salary, Date of Birth)	:	Enclosed
34	Statement of No. of students in Standard wise	:	Yes, Enclosed

Remarks.

Pranathichandran
Principal
Sri Vivekananda Central School
Perla

DISTRICT EDUCATIONAL OFFICER

Form-II**CHECKLIST OF APPLICATION FOR RECOGNITION TO CBSE/ICSE
AFFILIATED SCHOOLS****(G.O.(MS) No.22/2019/G.Edn dated. 01/03/2019)**

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6	Copy of Trust deed	Yes , Enclosed
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Principal

Sri Vivekananda Central School
Perla

DGE 9	Statement on sufficient computer Lab	:	Yes
10	Statement on School Library	:	Yes
11	whether there exist space and rooms for extracurricular activities.	:	Yes
12	Statement on first-Aid facilities.	:	Yes
13	Statement on suitable and sufficient furniture in the class rooms.	:	Yes
14	whether there is playground and adequate facilities for sports and games.	:	Yes
15	Ownership documents (copy)	:	Copy enclosed.
16	Possession Certificate (original) within 6 months.	:	Copy enclosed
17	Location Sketch & Certificate (Original) within 1 year	:	Copy enclosed
18	Building fitness Certificate issued by the Local Self Government Institution for current year (Original)	:	Copy enclosed
19	Fire safety Certificate issued by Fire and Rescue Services (Original) within 1 year	:	Copy enclosed
20	Sanitation Certificate issued by Department of Health (Original) within 1 year	:	Copy enclosed
21	Water analysis Report by KWA/State Government approved Institution (original) within 1 year	:	Copy enclosed
22	Statement of staff and teachers now working with their qualification (Name, Post, qualification- general and training, Joining date, Salary, Date of Birth)	:	Copy enclosed
23	Statement of No. of students in Standard wise	:	Copy enclosed

Pranathidwartha
Principal

Sri Vivekananda Central School
Perla

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN
RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF
SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of
Children in Schools developed by NCPCR and the National Building Code)

PART -A

(This part is to be filled up by the school and to be produced before the District Education Officer
Along with all supporting Documents and certificates in Original)

GENERAL INFORMATION

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	SRI VIVEKANANDA CENTRAL SCHOOL, PERLA
2	Address of the School:	Sri Vivekananda Central School, Perla (A unit of Vivekananda Vidyavardhaka Sangha, Puttur ®) P.O Perla, Manjeshwara Taluk, Kasaragod District, Pin : 671552
3	U-DISE code allotted to the school	
4	Name and address of the Trust/Society/ Company (under section-8) running the school	Vivekananda Vidyavardhaka Sangha Puttur ®, Narendra Administrative Office, Vivekananda Campus, Neharu Nagar, Puttur -574203, Karnataka
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Established in 1915, valid up to 31 March 2027
6	Proposed affiliation with CBSE for:	Pre Nursery to 12 th Standard
7	Location of school	Perla, Kerala, India J4p4+jjg, Perla, Kerala 671552, India Lat 12.636558° Long 75.106288°
8	Is the School already affiliated to any board for Class-X or XII examinations?	No
9	Standard/level/class up to which the school is, running:	Pre Nursery to First Standard

Bramathi dwadhar
(Signature of Principal)

**Sri Vivekananda Central School
Perla**

(Signature of D.E.O.)

INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	
11	Number of NOC and date of issue:	
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	
13	Number of Recognition Certificate from class-1 to 8 th and date of issue:	
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	7891 Sq Mtrs
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Trust
18	Name of the Owner/Lessee of the land in respect of point-16 above:	Vivekananda Vidyalaya Vardhaka Sangha & Father
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	-
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	-
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
21(a)	If yes the date of last inspection:	Certificate enclosed
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
22(a)	If yes the date of last inspection:	Certificate enclosed
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
23(a)	If yes the date of last inspection:	Certificate enclosed
INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes

Bramahidwar
(Signature of Principal)

Sri Vivekananda Central School
481 Perla

(Signature of D.E.O.)

25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes
Signature with Stamp (of School Manager)		Signature with Stamp (of School Principal)
PART-B		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No.		Date of Issuance
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)	Yes
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?	
Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT		

Pramathi dwivedhan
(Signature of Principal)

Sri Vivekananda Central School

Perla
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(Signature of D.E.O.)

PART-C			
DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA			
Name and Address of the school:		Total Land area in lawful possession of school:	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Any Where in India	Minimum 6000 Square Meters	
2	In Municipal limits of cities with a population exceeding 15 Lakhs.	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the Planning Commission (NITI Aayog).	Minimum 4000 Square Meters	
4	In Municipal Limits of the State Capital Cities.	Minimum 4000 Square Meters	
5	In the North Eastern States.	Minimum 4000 Square Meters	
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	
7	In Municipal Limits of Ghaziabad, NOIDA, Faridabad and Gurugram cities	Minimum 4000 Square Meters	
8	In the Municipal Limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
9	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	
10	In the Municipal Limits Class-X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal Limits of Chennai, Delhi, Kolkata and Mumbai Or the state of Arunachal Pradesh. Or the state of Sikkim Or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	

Signature

(Name and Stamp of Issuing DEO)

DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

(Signature of D.E.O.)

(Signature of Principal)

Principal

Sri Vivekananda Central School
Perla

KL027177669202627M

10/9/2026



അസ്സൽ

[ചട്ടം 102 (സി). 24]

ജില്ലാ ഭരണ/സബ് ഭരണി/ഭാരതീയ സ്റ്റേറ്റ് ബാങ്ക് (സ്ഥലം)-ൽ പണം ഒരുക്കുന്നതിനുള്ള ചിലവ്

കമ്പ്യൂട്ടർ ക്രമ നമ്പർ	തീയതി
	10/09/2026

ശീർഷകം	02	02	01	102	92
മാജർ	സബ് മാജർ	മൈനർ	സബ് മൈനർ	ഡിവിഷൻ	സബ് ഡിവിഷൻ

*ഡി.ഡി.ഒ. കോഡ്: (വകുപ്പ്) ഡി.ഡി.ഒ.

*എസ്.ഡി.ഒ. കോഡ്

പണമടയ്ക്കുന്ന ആളിന്റെ പേരും ആർക്കുവേണ്ടിയാണോ പണമടയ്ക്കുന്നത് അയാളുടെ പേരും വിലാസവും	പണമടയ്ക്കുന്നതിന്റെ ഉദ്ദേശ്യവും അധികാരിത ഉണ്ടെങ്കിൽ അതും	തുക രൂപയിൽ	ബാങ്കിനുള്ള ഉത്തരവ്
Sri Vivekananda Central School Perla	To get the recognition to CBSE School	Rs 25000 only	ശരി പണം സ്വീകരിച്ചു രസീത് നൽകുക
പണം ഒടുക്കുന്നതിന് മേലൊപ്പ് വയ്ക്കുന്ന വകുപ്പുധ്വജസ്ഥാനത്തെ പട്ടിക ഉദ്യോഗസ്ഥനും	ആകെ	25,000/-	ഭരണി ഓഫീസർ

ആകെ തുക അക്ഷരത്തിൽ Rs Twenty five thousand only

ഒടുക്കുന്നയാളിന്റെ ഒപ്പ് തുക തീയതി

ഭരണി/ക്യാഷ്യർ ഒപ്പ്

CASH RECEIVED

10 SEP 2026

TREASURER

SUB TREASURY MANJESHWAR

- കുറിപ്പ്: 1. പണം സ്വീകരിക്കുന്ന ഭരണി/ക്യാഷ്യർക്ക് പണിയിരിക്കേണ്ടതാണ്.
2. ഔദ്യോഗിക പണിയിരിക്കേണ്ടതാണ്.
3. എസ്.ഡി.ഒ.-മാരുടെ വാത്സ തിരിച്ചടവ്/അടയ്ക്കൽ ഉദ്ദേശ്യ കോളത്തിൽ തവണകളുടെ എണ്ണം രേഖപ്പെടുത്തണം.